

GUIDELINES FOR GROUP TREASURER

FIRST PRIORITY: GROUP EXPENSES

1. Rent
2. Literature
3. Directories
4. Telephone Answering Service (if applicable)
5. \$5-7.00 per week for Group Representative Assembly expenses
6. Refreshments
7. Other group expenses (babysitter, insurance, etc.)

AFTER GROUP EXPENSES (in order of priority):

8. Donation to District
9. Donation to AISDV
10. Donation to PA A Assembly (State/Area)
11. Donation to Al-Anon Family Groups (AFG) Inc. (World Service Office)

(Indicate group name & WSO ID # on all checks)

January 2012 - December 2014 Donation Information:

Note: Al-Anon is fully self-supporting, declining outside contributions.

District:	STATE: Payable to: PA A Assembly Mail to: PA A Assembly P.O. Box 89 Youngstown, PA. 15696
AISDV: Payable to: AISDV Mail to: AISDV 4021 Walnut Street Philadelphia, PA 19104	W.S.O.: Payable to: AFG, Inc. Mail to: AFG, Inc. 1600 Corporate Landing Pkwy Virginia Beach, VA 23454-5617

PERSONAL APPEAL LETTERS:

WSO sends 4 appeal letters per year (February, May, August & November)
PA A Assembly sends 2 appeal letters (Spring & Fall)
AISDV sends one annual appeal letter (Summer)

Appeal letters are for individual contributions - not for donations from the group treasury.

Please write "appeal" (if applicable) and the group number (WSO ID) in the memo area of the check when sending in contributions.